## PLAS - O - GRAM <96-12-11>

PLASettes and PLASusers.

A. Help is on the way!

The files containing the PLAS On-Line Help screens were e-mailed to the District Network Administrators on 10 December. Depending on your District's installation procedures, you should see the new PLAS On-Line Help in the near future.

Some new / revised features in Help are:

- Hotkeys for information about

Process Code List

List of Changes to Process Codes

Program Code List (Both ACAT I and Performance Plan)

Leave & Work Code definitions

PLAS 8.0 Highlights

PLAS Program Management Center (PMC) Info

PLAS & the FY97 Performance Plan

Greatly expanded keyword search capability - you may search by:

**PLAS Code** 

**Process Title** 

Task

Program Code

DCMC WINBook Chapter

## B. NEW PROCESS CODES FOR TRAVEL

After MUCH debate concerning the least painful way to wring the necessary travel information out of PLAS the following Process Code changes have been made:

- Process 198 'Indirect Travel' has been deleted
- Process 186 'Direct Travel' has been established. It is to be used for all travel time expended for direct processes. Direct processes include all Process codes 2 186 inclusive. (Processes 2,3,4,5,6,9,11 have been re-designated direct processes).
- Process 187 'Indirect Travel' has been established. It is to be used for all travel time expended for indirect processes. Indirect Processes include codes 187 and above.

This arrangement allows the user to segregate travel time without sacrificing the ability to charge to a specific program code.

C. As always, send your questions to the PLAS Program Management Center at e-mail address 'PLASHELP' or call the toll free number 1-888-PLASINFO.